

# PAYWORKS PAYROLL SERVICES FOR EAST HANTS & DISTRICTS CHAMBER OF COMMERCE MEMBERS



Payworks is a leading expert in the field of total workforce management solutions, providing innovative cloud-based solutions for Payroll, Human Resources, Employee Time and Absence Management to more than 25,000 businesses across Canada.

We understand there's unique requirements to every business, and have developed solutions specifically tailored to this market. Our Service Team is 100% committed to clients and provides a world-class service experience.

## CONVENIENCE & FLEXIBILITY

- + Comprehensive payroll admin functions
- + Dedicated CPA-trained client service representative
- + Scalable platform to handle future growth
- + Remittances and ROEs submitted on your behalf
- + Comprehensive year-end package
- + Mass wage update functionality Automated vacation pay entitlements and benefits enrolment after employee probationary period
- + Secure and 24/7 online application
- + Employee Self Service: Access to schedules, timesheets, time off requests, pay statements and tax forms from any web-enabled device

## PAYROLL FEES

	STANDARD RATES	MEMBER RATES
<i>Base Run Fee</i>	\$20.90	\$16.72
<i>Per Employee</i>	\$1.85	\$1.48
<i>Per Record of Employment</i>	\$2.00	\$1.48
<i>Employee Self-Service</i>	\$0.25	\$0.20
<i>Conversion &amp; Setup</i>	\$250	\$160 - \$200*
<i>Year End Run Fee</i>	\$20.90	\$16.72
<i>Per T4</i>	\$1.85	\$1.48
<i>T4 Filing Fee (per company)</i>	\$34.95	\$34.95

\*Setup fee based on 50 or fewer employees. Must be a new client to Payworks to qualify.

## CONTACT

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